

JOB DESCRIPTION

JOB TITLE:	Worship Tech Director
EMPLOYMENT TYPE:	Full Time
HOURS PER WEEK:	30
REPORTS TO:	Worship Pastor

JOB OVERVIEW:

The Worship Tech Director will oversee all aspects of worship tech for the multiple weekend services at Riverwood, from the day-to-day management of systems and hardware, to the technology required each weekend to produce our services. The Director will facilitate regular maintenance, upgrades, and troubleshooting of our services tech systems as well as assisting to recruit, train, schedule and manage volunteer teams needed to operate the various ministries including audio (both broadcast and front of house), lighting, broadcast to the web and visuals.

TIME REQUIREMENTS:

Must be available for weekend worship rehearsals and services.

General office hours are 9:00am to 5:00pm, Tuesday to Friday. A flexible weekday schedule will be maintained within those hours to accommodate other tasks. Evening work may be required periodically to meet the requirements of the position.

RESPONSIBILITIES:

- Manage all Riverwood meeting spaces that require audio/lighting; Including worship spaces, Riverwood Kids spaces, and other Riverwood rooms.
- Deploy various tech upgrades and repairs for our service tech systems and gear.
- Provide primary real-time troubleshooting during weekend services.
- Assist the Worship Pastor with the management of all eVisuals, audio, stage lighting, and broadcast video technology and the operation thereof.
- Assist the Worship Pastor in the direction and oversight of all worship service related volunteer teams; including recruitment, training, scheduling and volunteer care.
- Provide input and assistance with upgrading Riverwood technology to meet the growing need and vision of the church.
 - Better communication between front of house and back stage tech.
 - Creating and training towards a more consistent and redundant livestream service.
 - Training new volunteers on new initiatives and workflows.
 - Identify areas of weakness and possible future problems.

QUALIFICATIONS (REQUIRED):

- Strong work ethic, teachable heart and commitment to the mission of Riverwood.
- Proficient working knowledge and ability around Allen & Heath boards, Ableton DAW, Dante, ProPresenter, LIVEstream protocols, IEM systems, Chroma Q Vista Lighting systems.
- Proven working knowledge and ability with previous visuals and audio systems
- Excellent analytical and problem-solving skills with a proven ability to successfully manage a rapidly changing environment at Riverwood.
- A desire to see volunteers equipped and empowered in technology-based ministry.
- A musical background and the ability to lead and train musicians in a church setting.

OTHER:

Staff members at Riverwood are expected to whole-heartedly sign on and affirm God's distinct thumbprint on Riverwood as defined in our Mission and Values. Staff with volunteer leadership roles are required to complete the Riverwood Covenant Community course and be in full alignment with the commitments of Covenant Community. It is expected that all staff members make every attempt to be involved in the full life of the church, attending church services, and church functions.

DISCLAIMER: The above statements are intended to describe the general nature and level of work being performed by the individual assigned to this position. They are not to be construed as a complete list of all responsibilities, duties and skills required of the individual. All hired staff may be required to perform duties outside of their normal responsibilities from time to time, as needed.